

**Date:** 06.11.2019

**Time:** 09:30

In Attendance

Rosie Thompson, Emma Chambers, Lorna Stevens, Steve Davies, Kevin Thai, Olivia Kibuka and Amy Woodward

Overview of the points discussed within the meeting.

### Christmas Fayre

It has been agreed that the Christmas Fayre will take place on the 1<sup>st</sup> December 12- 3.

The following stalls have been agreed

Stall	Volunteer
Handmade soaps	
Body shop	Claire Chadwick
Refreshments	Mark and Liam
Bottle Stall	Jayne
Name the Elf	Steve
Face Painting	Louise Walters
On the door	Tash
Santa	Brian
Bric a brac	Unknown
Tombola	

### Overview of points discussed

- It was highlighted that due to the limited space within the school hall the event would need to be scaled down.
- It was stated that Mr. Thai is unable to physically support the event, but he will support financial support.
- Mr. Davies proposed the use of his discount card to purchase refreshments, cakes and mince pies.

- It was agreed that there was going to a hamper made by Rosie Thompson that would include a glow in the dark blanket
- Jane highlighted that in the previous year the Santa costume was missing the beard and it was felt that the HHSA may need to purchase an alternative costume that can be used within different events.
- Jayne also suggested that there should be an activity in the center of the hall for all children to participate, it was suggested something like a coloring task
- Jayne has stated that her husband Brian is happy to support the HHSA again this year by taking on the role of Santa.
- There was a discussion regarding appropriate gifts from Santa that would be appropriate for the individual child i.e. squishey's , snap bands
- 100 selection boxes have been donated to the school and it was agreed that HHSA would purchase another 33 to ensure that every child could have a selection box.
- It was agreed that the school would send out group calls and flyers highlighting the event. Also requesting donations and volunteers.

Last minute preparation for the activity will take place on the 27<sup>th</sup> November 2019

It was agreed that the school would send out information requesting donations and volunteers.

#### HHSA meetings

It was discussed how the HHSA meetings could increase the attendance, to ensure that a variety of views are ascertained. It was agreed that a table on Parents Evening will be set up to which will have leaflets regarding the role of HHSA.