

## Halesbury Home/School Association (HHSA)

Minutes from Parent/Carers Meeting Tuesday 6th March 2018

Venue: Staff room

Present: Rosie Thompson, Hayley Welborn, , Becky Taylor, Jayne Wright, Julie Field, Sarah Davis, Judith Watts, Chris Watts, Louise Poole. Olivia

Apologies: Lorna Stevens, Emma Chambers, Catherine Duffy, Keith , Lucy.

Items on the Agenda:

1. Points from last meeting on Tuesday 13th Feb 2018/ .Fundraising summary so far.
2. Easter events
3. Future fundraising ideas and future events .

### **AOB 1.**

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Welcome from Rosie and thanks to parents for attending todays meeting.

Points from last meeting

Valentines disco was a success, we have received positive feedback from staff and parents. As a result of our hard work we managed to raise £213.40p for HHSA ( Well Done ) . Thanks again to Becky Taylors husband for donating from his place of work the biscuits and juice for the event.

Communication is still an issue as some parents not receiving letters in children's bags.

Minutes from previous meeting not processed in line with time line and placed on school website the night before today's meeting. Need to try and get minutes of meeting on school website 7 days before meeting takes place to allow for more effective communication .

Whats App group for parents who choose to be included is now up and running and working well.

Gift vouchers from the Valentines disco not drawn on Friday 16<sup>th</sup> in school assembly . Unsure of reason why. Hopefully this will be carried out this week and communicated via GROUPECALL.

Previously requested for a £100 petty cash float to enable HHSa better access to purchase goods for upcoming events . However unable to confirm this today as Mr Kyluk not present today.

Nil further progress on year 11 celebrations due to Mr Kyluks absence today.

Parents of Yellow class had in last meeting requested if sessions run by family Outreach could possibly take place on days other than Tuesdays. To discuss further on Jos return from Outreach.

HHSa requested a wish list from teachers at last meeting ,?? if this has been communicated as a wish list was not available today .

## **AOB 2.**

The HHSa would like to plan an Easter egg hunt for Tuesday 27<sup>th</sup> March PM for all children of Halesbury School . This will take place in the school hall with each class participating in a short Easter egg hunt. It's the HHSa goal that ALL children will receive an Easter egg at the end of the day.

We would like to request the support of teachers in making some Easter decorations before this date to help decorate the hall.

CW has kindly volunteered to ask at his place of work ( Sainsburys) to donate the Easter eggs required .

Olivia will arrange a template, school letter to be drafted and given to CW .

For HHSa to have a template/ standard letter to use for future fundraising events. To request this from Mr Kyluk.

If we are unable to obtain these eggs we will explore other avenues and alternatively purchase the 127 eggs via the HHSa fund before 26/3/18.

LP suggested if we could request a Mufti day on 27/3/18 £1 per child to dress in bright colours for the day.

### **AOB 3.**

The use of the PARENT HUB was discussed and as yet this is not up and running due to low uptake. So far 51 parents have downloaded the App and a much larger number is required before this can be launched. It was suggested that another GROUPECALL could be sent out and also for teachers to include this on their agenda at parents evening. A desk could be set up in the hall at parents evening with a member of staff present allowing parents to ask questions and discuss any issues with problems they may have experienced when trying to download it.

JW suggested that the school may benefit from a Sat Nav for staff to use on the school bus . Olivia happy to communicate with staff to see if this would be of use and if so the HESA would be happy to provide this from HESA fund.

Mat Welborn due to run the London Marathon on 22/4/18 in support of the HESA . Olivia happy to put a sponsor form in staff room and seek support from members of staff .

Unfortunately all topics were not able to be covered today due to time constraints . The meeting takes place in the staff room and needs to conclude at 11.50hrs. We have requested to reception staff for another venue for HESA meeting to take place as a longer time slot of 1hr 30 mins would be more beneficial. Currently awaiting a response from Mr Kyluk.

### **MOVING FORWARD**

To finalise plans for the Easter egg hunt and to discuss purchase of eggs it has been agreed another meeting takes place on Tuesday 20<sup>th</sup> March at 11am.

The HESA would like to welcome all parents to future meetings and appreciate any support even if parents are unable to attend the actual meeting .

Future meeting dates are as follows :

**27/3/18 11am ( This meeting will take place before the Easter Egg Hunt to discuss formal business)**

**24/4/18 11am**

**5/6/18 11am**

**17/7/18 11am**

Thank you for attending today's meeting !

